

Notice of meeting and agenda

Education, Children and Families Committee

10.00 am Tuesday, 2nd August, 2022

Virtual Meeting - via Microsoft Teams

This is a public meeting and members of the public are welcome to watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

Contacts

Email: lesley.birrell@edinburgh.gov.uk/matthew.brass@edinburgh.gov.uk

1. Order of Business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Executive Decisions

- 4.1 Appointments to the Consultative Committee with Parents 5 - 8
2022/23 – Report by the Interim Executive Director of Corporate Services

5. Motions

- 5.1 None.

Nick Smith

Service Director, Legal and Assurance

Committee Members

Councillor Joan Griffiths (Convener), Councillor David Key, Councillor Louise Young, Councillor Steve Burgess, Councillor Martha Mattos Coelho, Councillor Christopher Cowdy, Councillor Euan Davidson, Councillor Tim Jones, Councillor Simita Kumar, Councillor Kayleigh O'Neill and Councillor Val Walker

Added Members for Education Items

Religious Representatives

To be confirmed

Parent Representative (non-voting)

To be confirmed

Information about the Education, Children and Families Committee

The Education, Children and Families Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Education, Children and Families Committee is being held virtually by Microsoft Teams.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Matthew Brass, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel , email lesley.birrell@edinburgh.gov.uk/matthew.brass@edinburgh.gov.uk.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to the Council's online [Committee Library](#).

Live and archived webcasts for this meeting and all main Council committees can be viewed online by going to the Council's [Webcast Portal](#).

Webcasting of Council meetings

Please note this meeting may be filmed for live and subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed.

The Council is a Data Controller under current Data Protection legislation. We broadcast Council meetings to fulfil our public task obligation to enable members of the public to observe the democratic process. Data collected during this webcast will be retained in accordance with the Council's published policy including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Any information presented by individuals to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services (committee.services@edinburgh.gov.uk).

Education, Children and Families Committee

10am, Tuesday 2 August 2022

Appointments to the Consultative Committee with Parents 2022/2023

Executive/routine Wards Council Commitments	Executive All
---	------------------

1. Recommendations

- 1.1 To agree the proposed membership structure for the Consultative Committee with Parents as set out in Appendix 1.
- 1.2 To appoint the membership of the Consultative Committee with Parents for 2022/23 as set out in Appendix 1.
- 1.3 To appoint the Convener of the Consultative Committee with Parents for 2022/23.

Richard Carr
Interim Executive Director of Corporate Services

Contact: Matthew Brass, Committee Services
Legal and Assurance Division, Corporate Services Directorate
Email: matthew.brass@edinburgh.gov.uk

Appointments to the Consultative Committee with Parents 2022/2023

2. Executive Summary

- 2.1 The Education, Children and Families Committee is required to appoint the membership of the Consultative Committee with Parents. The membership structure and remit are detailed at Appendix 1.

3. Background

- 3.1 The appointments of committees, joint committees and joint boards is a reserved matter for Full Council.

4. Main report

- 4.1 The Committee is required to appoint the membership of the Consultative Committee with Parents (CCwP) for 2022/23.
- 4.2 While there is no requirement for the membership of sub-committees to be proportionate to that of the Council, it is suggested that this is good practice. The proposed membership has therefore been adjusted to reflect the overall political balance on the Council. It is, however, open to the Committee to alter the membership where it feels this is warranted.
- 4.3 Along with the membership, the Committee is asked to appoint the Convenor of CCwP.
- 4.4 The revised remit is set out at Appendix 1. In consultation with senior officers, the remit of the CCwP has been adjusted to better reflect the current challenges that the Committee discuss. These challenges have altered since it was established.

5. Next Steps

- 5.1 Not applicable.

6. Financial impact

- 6.1 Not applicable.

7. Stakeholder/Community Impact

7.1 None.

8. Background reading/external references

8.1 [Minute of the Policy and Sustainability Committee of 6 October 2020](#)

8.2 [Minute of Policy and Sustainability Committee of 23 February 2021](#)

8.3 [Minute of the City of Edinburgh Council of 24 June 2021](#)

8.4 [Review of Political Management Arrangements – report by the Chief Executive](#)

9. Appendices

9.1 Appendix 1 – Consultative Committee with Parents

Consultative Committee with Parents

Consultative Committee with Parents

Membership - 7 members and Parent/Carer Representative

(Convener of the Education, Children and Families Committee and 2 SNP members, 1 Labour member, 1 SLD member, 1 Green member, 1 Conservative member)

Councillor	Councillor
Councillor	Councillor
Councillor	Councillor
Councillor	

Parent Representative

Other Members

Three parent representatives from each of the Locality Groups

Two parent representatives from the citywide Special Schools Group

One head teacher from each sector on a rota basis

One representative from the National Parent Forum

One representative from Connect

Remit

The Consultative Committee with Parents is a forum which:

- provides a collaborative, solution-oriented discussion and consultation space with parents and carers on local and national issues
- provides a parent/carers perspective to inform local and national level
- makes a recommendation to the Council on the appointment of a parent representative (non-voting) to the Education Children and Families Committee
- ensures parent groups ie National Parent Forum and Connect are represented
- communicates with locality groups and the wider Parent Councils

Last Met: 24 February 2022

Expected completion date: to be reviewed in October 2022 (as part of the wider Political Management Review)